

Helping Our People Excel (h.o.p.e.)

Non-Profit 28th, Bi-Monthly Board Meeting, December 4, 2010

Present: Catherine McHenry, Harold Bouchard, Robin Young, Bill Gann, Roberta Braun, Lea Davis

- I. Call to Order by: Catherine at 11:45 a.m.
- II. Minutes of the Previous Meeting
 - a. Harold approved, Robin 2nd, all voted for
- III. Reports from Officers:
 - a. Treasurer's Report – Harold:
 - Update regarding the charges from h.o.p.e. and the Bannock garden, money was reimbursed to h.o.p.e. since Bannock is private property.
 - Form 990 was updated for 2009 and loaded to the Charitable Organization site.
 - b. Fundraising Committee – Catherine:
 - Any new ideas for fundraising/marketing?
 1. Robin and Lea will be looking into The Power of Ten and GivingFirst.org (1st Bank). They will also contact schools/colleges for marketing interns.
 2. SheShe's is expanding their consignment business for clothes and furniture. Catherine will set up a meeting to see how h.o.p.e. can work/benefit with them.
 3. Roberta will contact Gary Yoshimura -<http://www.complete-spectrum.com/section10.cfm> financial seminar to set up a seminar at the end of March.
 4. Catherine and her sister will be seeing what they can do in the entertainment/celebrity area and donations.
 5. Send out donation requests to masses. Robin has a generic letter; Lea will help her with this.
 6. 1/15 through 1/17 h.o.p.e. will have a clothing sale from the h.o.p.e. building to thin out the amount of clothes we have.
 - c. Volunteer Committee – Robin:
 - Catherine: Ask recipients to commit to volunteering 1-2 hours a month to h.o.p.e. (Garden, Thrift Store, help distribute food etc.) – some way for them to give back. Robin and Bill were against this. A suggestion was made to offer vouchers for extra food or merchandise for volunteers.
 - Enhance the weekly distribution questionnaire to see what recipients are good at or like to do. Keep track in a database of how often they receive food and ask them to help volunteer. Also database will help if/when we can get resources for jobs, etc. This will be if/when h.o.p.e. moves to Broadway building.
- IV. Old Business:
 - Board voted to have the newsletter be published once a quarter starting in March, June, September and December. Fundraisers will be offered during these months.
- V. New Business:
 - a. Broadway building – h.o.p.e. Thrift Store: Robin is working with grant writers to get help with salaries. Currently, AOI will pay salaries for 3 FTE for 1 year.
 - b. No update with closing – tentatively set for December 29. Carol is still working with bank and lawyers for the money end.
 - c. The food bank will move to Broadway along with the Thrift Store.
 - d. Thanksgiving and Christmas Baskets-Robin: Jefferson Community Service volunteers will be asked to bake breads and sell the braided butter breads. 150 baskets were made, 62 baskets were picked up, and 38 of these were hand-delivered by h.o.p.e. The remaining baskets will be used towards Christmas. We will prepare the Christmas baskets on 12/18 with pickup dates 12/20 -12/23.

- e. Westgate Elementary School donated 1069 non-perishable items from their one-week food drive. This helped with the baskets and filling our shelves. Robin made a thank you poster card for clients to sign and will present to Westgate.
- f. Laradon Hall is doing a food drive the week of 12/15. Fun City is doing a food and clothing drive the month of December.

VI. Announcements:

- a. h.o.p.e. will have a Christmas Party on December 18th for us. It is at the AOI building.
- b. Robin purchased 51 h.o.p.e. sweatshirts @ \$10 each. These will be passed out at the party.
- c. Expect a resignation letter from Rich due do his health.

VII. Next meeting will be: 2/5/2011 at 11:30 a.m. at AOI building

VIII. Adjournment: Catherine adjourned the meeting at 1:50 p.m.